Business Magazines

Cross Platform Circulation Certificate January 2011 to December 2011



Setting the standard

PTQ - Petroleum Technology Quarterly





% of circulation

0.54%

Key information

Certificate type Cross Platform

Metric type Circulation

ABC headline

16,684 average per issue (total) 11,166 average per issue (print) 5,518 average per issue (digital)

Period

1 January 2011 to 31 December 2011

No of issues

Energy: Oil & Petroleum

Audit issue circulation analysis

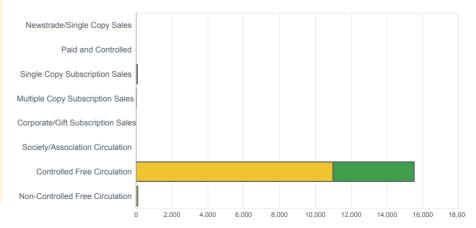
Non-Controlled Free Circulation

Newstrade & Single Copy Sales 0% Paid and Controlled 0% Single Copy Subscription Sales 0.40% Multiple Copy Subscription Sales 0.04% Corporate/Gift Subscription Sales 0% Society/Association/Organisation Circulation 0% Controlled Free Circulation 99.02%

Market sector

Contact details Crambeth Allen Publishing Ltd Hopesay Craven Arms SY7 8HD UK +44 (0) 1588 660 776 circulation@petroleumtechnology.com www.ePTQ.com

Audit issue circulation breakdown - Print/Digital



This certificate is supported by the following organisations







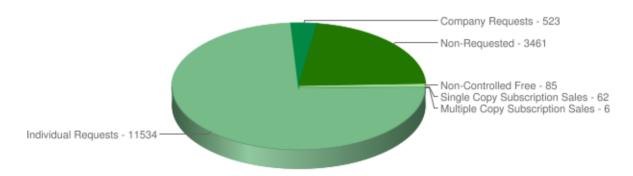


Certificate of Average Net Circulation for the 5 issues distributed between 1 January 2011 and 31 December 2011

| | Net Total | Print Edition | Digital Edition |
|---|--------------|------------------|--------------------|
| TOTAL AVERAGE NET CIRCULATION PER ISSUE | 16,684 | 11,166 | 5,518 |
| Total Average Net Newstrade Sales Per Issue | - | - | - |
| Analysis for the Audit issue cover dated Q4 2011 and distributed on 11 October 2011 | | | |
| Total Net Circulation | 15,671 | 11,137 | 4,534 |
| Newstrade & Other Single Copy Sales | - | - | - |
| Paid and Controlled | - | - | - |
| Single Copy Subscription Sales | 62 | 62 | - |
| At Full Rate | 62 | 62 | - |
| At Between 50% and 100% of Full Rate | - | - | - |
| At less than 50% of Full Rate | - | - | - |
| Multiple Copy Subscription Sales | 6 | 6 | |
| At Full Rate | 6 | 6 | |
| At Between 50% and 100% of Full Rate | - | - | |
| At less than 50% of Full Rate | - | - | |
| Corporate/Gift Subscription Sales | - | | - |
| Society/Association/Organisation Circulation | - | - | - |
| Controlled Free Circulation | 15,518 | 10,984 | 4,534 |
| see terms of control. Sources for all addressees are less than 3 years old. | | | |
| Individual Written Requests | 2,808 | 2,808 | - |
| Individual Electronic Requests | 4,562 | 2,340 | 2,222 |
| Individual Telephone Requests Company Written Requests | 4,164 456 | 1,852 456 | 2,312 |
| Company Electronic Requests | 14 | 14 | |
| Company Telephone Requests | 53 | 53 | |
| Non-requested by name | 3,461 | 3,461 | |
| Non-requested by job title / function | - | - | |
| Non-Controlled Free Circulation | 85 | 85 | |
| By Name | 85 | 85 | |
| Not by Name | - | - | |

Note: Grey shading indicates circulation categories for which print or digital editions are excluded

 $\textbf{Duplication:} \ \ \text{The level of duplication on the mailing list for the audit issue was: } 3\%$



SUPPORTING DATA

Basic Cover Price & Subscription Rates

The Basic Cover Price for the audit issue was: £20.00

The Basic Annual Rate for Subscriptions for the Audit Issue was: £100.00

2 or 3 year subscriptions are available

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Controlled Circulation

Terms of Control in the audit period:

Presidents and Vice Presidents, General Managers, Technical Directors; managers of process, construction, planning, maintenance, operations and projects; superintendents; process, electrical mechanical and maintenance engineers within oil refineries, gas processing plants, petrochemical plants and companies operating such plants. Also engineering contractors, process licensors and other individuals within the oil, gas and petrochemical industries and attendees at hydrocarbon industry conferences.

| Age of Source Data for the Audit | Tot | al | 0-1 Y | ⁄ear | 1-2 Y | 'ears | 2-3 Y | 'ears |
|----------------------------------|--------|-------|-------|------|-------|-------|-------|-------|
| Issue | Qty | % | Qty | % | Qty | % | Qty | % |
| Total | 12,057 | 100.0 | 4,415 | 36.6 | 3,624 | 30.1 | 4,018 | 33.3 |
| Individual Requests - Print | 7,000 | 58.1 | 2,594 | 21.5 | 2,598 | 21.5 | 1,808 | 15.0 |
| Individual Requests - Digital | 4,534 | 37.6 | 1,713 | 14.2 | 875 | 7.3 | 1,946 | 16.1 |
| Company Requests - Print | 523 | 4.3 | 108 | .9 | 151 | 1.3 | 264 | 2.2 |
| Company Requests - Digital | | | | | | | | |

Actual Distribution Dates for issues distributed during the audit period

Variances for issues with a variance of more than 10% above (+) or below (-) the average net circulation

| Cover Date / ID | Distribution Date | Total Net Circ. | Print | Digital | Variance % | Cover Date / ID | Distribution Date | Total Net Circ. | Print | Digital | Variance % |
|--------------------|----------------------|--------------------|--------|---------|---------------|--------------------|----------------------|--------------------|-------|---------|---------------|
| Q1 2011 | 17-Jan-2011 | 18,352 | 11,138 | 7,214 | - | | | | | | |
| Catalysis 2011 | 18-Feb-2011 | 18,376 | 11,171 | 7,205 | +10.1 | | | | | | |
| Q2 2011 | 11-Apr-2011 | 15,364 | 11,216 | 4,148 | - | | | | | | |
| Q3 2011 | 29-Jun-2011 | 15,658 | 11,167 | 4,491 | - | | | | | | |
| Q4 2011 | 11-Oct-2011 | 15,671 | 11,137 | 4,534 | - | | | | | | |

Other Bulk Distribution (Please note. these copies are NOT included in the circulation of any issue)

| Cover Date / ID | Total Bulk Copies | Category/Distribution Location |
|-----------------|-------------------|---|
| | 3,020 | |
| Q1 2011 | 100 | Refining China Conference, Beijing, China |
| Q1 2011 | 250 | NPRA AM, San Antonio, USA |
| Q1 2011 | 350 | ME-TECH/Russia & CIS Summit, Dubai, UAE |
| Q1 2011 | 80 | European Fuels Conference, Paris, France |
| Cat 2011 | 150 | NPRA AM, San Antonio, USA |
| Cat 2011 | 50 | NPRA R & M Conference, Denver, USA |
| Cat 2011 | 100 | Downstream Asia 2011, Singapore |
| Cat 2011 | 75 | NPRA Q&A, San Antonio, USA |
| Cat 2011 | 100 | Cat-Tech/BBTC/Green Forum 2011, Dubrovnik Croatia |
| Cat 2011 | 80 | European Fuels Conference, Paris, France |
| Cat 2011 | 100 | Refining China Conference, Beijing, China |
| Q2 2011 | 225 | NPRA R & M Conference, Denver, USA |
| Q2 2011 | 200 | Cat-Tech/BBTC/GreenForum 2011, Dubrovnik Croatia |
| Q3 2011 | 200 | Turbomachinery Symposium/International Pump Users Symposium, College Station, USA |
| Q3 2011 | 60 | Integrated Asset Integration Management, London, UK |
| Q4 2011 | 300 | NPRA Q&A, San Antonio, USA |
| Q4 2011 | 350 | Downstream Asia 2011, Singapore |
| Q4 2011 | 250 | Sulphur 2011, Houston, USA |

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| Geographical Analysis o | f circulation of | the audit issue | е | | | | | | | | |
|--|------------------|-----------------|------------------|---|-----------------|-----------------|------------------|-------------------------------------|---------------|--------------|----------|
| Total Circulation | Total 15,671 | Print 11,137 | Digital 4,534 | Total Analysed | Total 15,671 | Print 11,137 | Digital 4,534 | Total Not Analysed | Total | Print | Digital |
| Europe | 3,468 | 2,915 | 553 | Guatemala | 1 | 1 | | Macau | 200 | 455 | |
| Albania Andorra | | | | Guiana, French Guvana | | | | Malaysia Phillippines | 238 45 | 155 34 | 83 11 |
| Austria | 37 | 35 | 2 | Haiti | | | | Singapore | 739 | 359 | 380 |
| Azores | | | | Honduras | | | | Taiwan | 49 | 40 | 9 |
| Balearic Islands | 40 | 47 | 0 | Jamaica | 10 | 9 | 1 | Thailand | 226 | 131 | 95 |
| Belarus (Belorussia) Belgium | 19 141 | 17 129 | | Martinique Montserrat | | | | Vietnam Other | 35 | 16 | 19 |
| Bosnia & Herzegovina | 2 | 1 1 | 1 | Nicaragua | | | | Otrici | | | |
| Bulgaria | 6 | 5 | 1 | Panama | 1 | 1 | | Africa | 319 | 245 | 74 |
| Canary Islands | 1 | | 1 | Paraguay | 00 | 50 | 0.7 | Angola | 5 | 4 | 1 |
| Corsica Croatia | 51 | 39 | 12 | Peru Puerto Rico | 93 | 56 | | Ascension Island Benin | | | |
| Cyprus | 4 | 4 | | Saint Kitts & Nevis | | | | Botswana | 1 | | 1 |
| Czech Republic | 35 | 29 | | Saint Lucia | | | | Burundi | | | |
| Denmark | 39 | 36 | 3 | St Vincent & | | | | Burkina Faso | | | |
| Estonia Faroe Islands | | | | Surinam Trinidad & Tobago | 1 30 | 26 | | Cameroon Cape Verde Islands | | | |
| Finland | 34 | 29 | 5 | Turks & Caicos Islands | 30 | 20 | | Central African | | | |
| France | 239 | 193 | | Uruguay | 11 | 7 | | Chad | | | |
| Germany | 424 | 380 | 44 | Venezuela | 73 | 47 | 26 | The Comoros | | | |
| Gibraltar Greece | 42 | 30 | 12 | Virgin Islands, British Virgin Islands, US | 3 | 1 | 2 | Congo Cote D'Ivorie (Ivory | 19 | 18 | 1 |
| Greenland | 42 | 30 | 12 | Other | 3 | ' | | Djibouti | 19 | 10 | ' |
| Hungary | 30 | 21 | 9 | L | | | | Equatorial Guinea | 2 | | 2 |
| Iceland | | | | Australasia & Pacific | 145 | 124 | | Eritrea | 4 | 4 | |
| Italy Latvia | 461 | 416 | | Australia Belau (Caroline Islands) | 139 | 119 | 20 | Ethiopia Gabon | 6 | 5 | 1 |
| Liechtenstein | ' | ' | | Christmas Island (Indian | | | | Gambia | | | |
| Lithuania | 7 | 5 | 2 | Cocos (Keeling Islands) | | | | Ghana | 28 | 23 | 5 |
| Luxembourg | 2 | 2 | | Fiji | | | | Guinea | | | |
| Macedonia | 3 | | 3 | French Polynesia | | | | Guinea-Bissau | 10 | 8 | 2 |
| Madeira Malta | | | | Guam Kiribati (Gilbert Islands) | | | | Kenya Lesotho | 10 | 8 | 2 |
| Moldova (Moldovia) | | | | Marshall Islands | | | | Liberia | | | |
| Monaco | 1 | | | Micronesia, Federated | | | | Madagascar | | | |
| Netherlands | 334 | 277 | | Nauru | | | | Malawi | | | |
| Norway Poland | 15 61 | 12 54 | | New Caledonia New Zealand | 5 | 4 | | Mali Mauritania | | | |
| Portugal | 61 | 48 | | N Z Island Territories | 3 | 7 | | Mauritius | | | |
| Republic of Ireland | 8 | 6 | | Norfolk Island | | | | Mayotte | | | |
| Romania | 92 | 68 | | Northern Mariana Is | | | | Mozambique | | | |
| Russia San Marino | 57 | 44 | | Papua New Guinea Pitcairn Island | 1 | 1 | | Namibia Niger | | | |
| Serbia | 33 | 27 | | Samoa, American | | | | Nigeria | 142 | 110 | 32 |
| Slovakia | 22 | 18 | 4 | Samoa, Western | | | | Reunion | | | |
| Slovenia | 1 | 1 | | Solomon Islands | | | | Rwanda | | | |
| Spain | 229 | 187 | 42 | Tonga Tuvalu | | | | Saint Helena Sao Tome & Principe | | | |
| Spitzbergen Sweden | 44 | 37 | 7 | Vanuatu (New | | | | Senegal | | | |
| Switzerland | 43 | 41 | | Wake Island | | | | Seychelles | | | |
| Turkey | 79 | 62 | 17 | Wallis & Futuna | | | | Sierra Leone | | | |
| Ukraine | 8 | 8 | 140 | Other | | | | Somalia | 65 | 40 | 47 |
| United Kingdom Vatican City State | 802 | 653 | 149 | Asia | 3,630 | 1,531 | 2 099 | South Africa Sudan | 65 25 | 48 13 | 17 12 |
| Other | | | | Afghanistan | 3,030 | 1,551 | | Swaziland | 20 | | |
| = | | * | | Armenia | 1 | | | Tanzania | | | |
| North America | 4,795 | 4,212 | | Azerbaijan | 2 | _ | | Togo | | | |
| Canada Mexico | 516 56 | 415 37 | | Bangladesh Bhutan | 17 | 7 | 10 | Tristan Da Cunha Uganda | | | |
| Saint Pierre & Miquelon | 30 | 31 | 13 | British Indian Ocean | | | | West Sahara | | | |
| USA | 4,223 | 3,760 | 463 | Georgia | | | | Zaire | | | |
| Other | | | | India | 3,488 | 1,428 | | Zambia | 12 | 12 | |
| Central & South | 607 | 439 | 169 | Kazakhstan Kyrgystan | 1 | | | Zimbabwe Other | | | |
| Anguilla | 007 | 409 | 100 | Maldives | | | | Otrici | | l. | |
| Antigua & Barbuda | | | | Mongolia | | | | Middle East & N Africa | 887 | 575 | 312 |
| Antilles, Netherlands | 21 | 20 | | Myanmar (Burma) | | | | Algeria | 46 | 35 | 11 |
| Argentina Aruba | 88 14 | 66 11 | | Nepal Pakistan | 89 | 67 | | Bahrain Egypt | 30 56 | 25 42 | 5 14 |
| Bahamas | 14 | '' | | Sri Lanka | 20 | 18 | | Emirates, United Arab | 133 | 66 | 67 |
| Barbados | 1 | 1 | | Tajikistan | | | - | Gaza & Khan Yunis | | 00 | 0. |
| Belize | | | | Tibet | | | | Iran | 215 | 153 | 62 |
| Bermuda | 4 | | | Turkmenistan | 1 | 44 | | Iraq | 11 | 4 | 7 2 |
| Bolivia Brazil | 140 | 99 | 41 | Uzbekistan Other | 11 | 11 | | Israel Jordan | 29 9 | 27 5 | 4 |
| Cayman Islands | 140 | 33 | 71 | Outer | | - | | Kuwait | 40 | 24 | 16 |
| Chile | 40 | 35 | | South East Asia | 1,820 | 1,096 | 724 | Lebanon | 1 | | 1 |
| Columbia | 59 | 42 | 17 | Brunei | 2 | 2 | | Libya | 19 | 17 | 2 |
| Costa Rica Cuba | 1 16 | 14 | 1 | Cambodia (Kampuchea) China, Peoples | 215 | 169 | | Morocco Oman | 8 30 | 4 14 | 4 16 |
| | 10 | 14 | 2 | East Timor | 213 | 109 | 40 | Qatar | 66 | 36 | 30 |
| Dominica | 1 | | 1 | Hong Kong | 6 | 6 | | Saudi Arabia | 166 | 103 | 63 |
| Dominica Dominican Republic | - 11 | 1 | | | | | | | | | |
| Dominican Republic Ecuador | 1 | 1 | | Indonesia | 137 | 88 | | Spanish North Africa | | | |
| Dominican Republic Ecuador El Salvador | 1 | 1 | | Indonesia Japan | 137 44 | 88 33 | | Syria | 13 | 13 | • |
| Dominican Republic Ecuador | 1 | 1 | | Indonesia | | | 11 | | 13 3 12 | 13 1 6 | 2 |

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| atal Circulatios | 45.45 | Total Analys - 1 | 45.004 | Total Not Assissed | |
|--|----------|----------------------------------|---------|--------------------------------|----------|
| otal Circulation | 15,671 | Total Analysed | 15,671 | Total Not Analysed | |
| urope - Total | 3,468 | Guatemala | 1 | Macau | |
| bania | | Guiana, French | | Malaysia | 23 |
| ndorra | | Guyana | | Phillippines | 4 |
| ustria | 37 | Haiti | | Singapore | 73 |
| zores | | Honduras | | Taiwan | 4 |
| alearic Islands | | Jamaica | 10 | Thailand | 22 |
| elarus (Belorussia) | 19 | Martinique | | Vietnam | 3 |
| elgium | 141 | Montserrat | | Other | |
| osnia & Herzegovina | 2 | Nicaragua | | | |
| ulgaria | 6 | Panama | 1 | Africa | 31 |
| anary Islands | 1 | Paraguay | | Angola | |
| orsica | | Peru | 93 | Ascension Island | |
| oatia | 51 | Puerto Rico | | Benin | |
| yprus | 4 | Saint Kitts & Nevis | | Botswana | |
| zech Republic | 35 | Saint Lucia | | Burundi | |
| enmark | 39 | St Vincent & Grenadines | | Burkina Faso | |
| stonia | | Surinam | 1 | Cameroon | |
| roe Islands | | Trinidad & Tobago | 30 | Cape Verde Islands | |
| nland | 34 | Turks & Caicos Islands | | Central African Republic | |
| ance | 239 | Uruguay | 11 | Chad | |
| ermany | 424 | Venezuela | 73 | The Comoros | |
| braltar | | Virgin Islands, British | _ | Congo | |
| eece | 42 | Virgin Islands, US | 3 | Cote D'Ivorie (Ivory Coast) | 1 |
| eenland | | Other | | Djibouti | |
| ingary | 30 | | | Equatorial Guinea | |
| eland | | Australasia & Pacific Rim | 145 | Eritrea | |
| aly | 461 | Australia | 139 | Ethopia | |
| ıtvia | 1 | Belau (Caroline Islands) | | Gabon | |
| echtenstein | | Christmas Island (Indian Ocean) | | Gambia | |
| thuania | 7 | Cocos (Keeling Islands) | | Ghana | 2 |
| ixembourg | 2 | Fiji | | Guinea | |
| acedonia | 3 | French Polynesia | | Guinea-Bissau | |
| adeira | | Guam | | Kenya | 1 |
| alta | | Kiribati (Gilbert Islands) | | Lesotho | |
| oldova (Moldovia) | | Marshall Islands | | Liberia | |
| onaco | 1 | Micronesia, Federated States of | | Madagascar | |
| etherlands | 334 | Nauru | | Malawi | |
| orway | 15 | New Caledonia | | Mali | |
| oland | 61 | New Zealand | 5 | Mauritania | |
| ortugal | 61 | N Z Island Territories | | Mauritius | |
| epublic of Ireland | 8 | Norfolk Island | | Mayotte | |
| omania | 92 | Northern Mariana Is (Marianas) | | Mozambique | |
| ussia | 57 | Papua New Guinea | 1 | Namibia | |
| an Marino | | Pitcairn Island | | Niger | |
| erbia | 33 | Samoa, American | | Nigeria | 14 |
| ovakia | 22 | Samoa, Western | | Reunion | |
| ovenia | 1 | Solomon Islands | | Rwanda | |
| pain | 229 | Tonga | | Saint Helena | |
| pitzbergen | | Tuvalu | | Sao Tome & Principe | |
| weden | 44 | Vanuatu (New Hebrides) | | Senegal | |
| vitzerland | 43 | Wake Island | | Seychelles | |
| rkey | 79 | Wallis & Futuna | | Sierra Leone | |
| raine | 8 | Other | | Somalia | , |
| nited Kingdom | 802 | | | South Africa | 6 |
| atican City State | | | | Sudan | 2 |
| her | | Asia | 3,630 | Swaziland | |
| orth America | . === | Afghanistan | _ | Tanzania | |
| orth America | 4,795 | Armenia | 1 | Togo | |
| anada | 516 | Azerbaijan Pangladash | 2 17 | Tristan Da Cunha | |
| exico | 56 | Bangladesh Bhutan | 17 | Uganda West Sahara | |
| aint Pierre & Miquelon SA | 4 222 | British Indian Ocean Territories | | Zaire | |
| SA :her | 4,223 | Georgia | | Zambia | 1 |
| uioi | | India | 3,488 | Zambia Zimbabwe | 1 |
| | | Kazakhstan | 3,400 | Other | |
| entral & South America | 607 | Kazakristan Kyrgystan | 1 | Julei | |
| entrai & South America nquilla | 007 | Kyrgystan Maldives | | | |
| ngullia ntigua & Barbuda | | Mongolia | | Middle East & N Africa | 88 |
| ntigua & Barbuda ntilles, Netherlands | 21 | Myanmar (Burma) | | Algeria | |
| ntilles, Netherlands rgentina | 88 | Nepal | | Algeria Bahrain | 3 |
| gentina ruba | 14 | Pakistan | 89 | | Ę |
| uba ahamas | 14 | Sri Lanka | 20 | Egypt Emirates, United Arab | 13 13 |
| anamas arbados | 1 | Tajikistan | 20 | Gaza & Khan Yunis | 13 |
| | ' | Tibet | | | 21 |
| elize ermuda | | | 4 | Iran | 2 |
| | 4 | Turkmenistan | 1 | Iraq | |
| olivia | 1 140 | Uzbekistan | 11 | Israel | 2 |
| azil | 140 | Other | | Jordan Kuwait | 4 |
| ayman Islands | 40 | South Foot Asia | 4 000 | Kuwait | |
| nile | 40 | South East Asia | 1,820 | Lebanon | , |
| olumbia | 59 | Brunei | 2 | Libya | 1 |
| esta Rica | 1 | Cambodia (Kampuchea) | | Morocco | |
| ıba | 16 | China, Peoples Republic of | 215 | Oman | 3 |
| ominica | | East Timor | _ | Qatar | (|
| ominican Republic | 1 | Hong Kong | 6 | Saudi Arabia | 16 |
| uador | 1 | Indonesia | 137 | Spanish North Africa | |
| Salvador | 1 | Japan | 44 | Syria | • |
| Ikland Islands | | Korea, Democratic People's Rep | | Tunisia | |
| enada | | Korea, Republic of | 84 | Yemen | 1 |

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About ABC

ABC is governed by the media industry, for the media industry and is the expert at setting data and process standards across multiple platforms. ABC provides a stamp of trust for media buyers, media owners, publishers and digital traders working in existing and emerging platforms.

The ABC Board consists of 16 media owners, media agencies, advertisers and trade body members – with 25 per cent of the Board representing the digital sector. The Board make strategic decisions as to how ABC is run and each industry sector is represented by a Reporting Standards Group.

ABC was established in the UK in 1931 and is a founder member of the International Federation of ABCs (IFABC). ABC's digital arm was established in 1996 and was united with ABC under one brand with a new identity and integrated structure in March 2011. ABC works with JICWEBS (Joint Industry Committee for Web Standards) to deliver common international standards for measuring digital reach, engagement and loyalty, as well as creating common standards for good practice throughout the industry.

For further information please visit www.abc.org.uk or contact us at: ABC, Saxon House, 211 High Street Berkhamsted, Hertfordshire, HP4 1AD, UK Tel: +44 (1442) 870 800 or info@abc.org.uk.

About this certificate

This certificate was issued on 28 February 2012. The data included is derived from a return of circulation prepared by the publisher: Crambeth Allen Publishing Ltd.

The Publisher has certified that the data has been reported in accordance with ABC reporting standards. If an audit or inspection reveals a material difference ABC will revise and re-issue the certificate together with an audit/inspection report detailing the changes. For details of audit or inspection reports issued or the reporting standards and procedures, please contact ABC.

ABC cannot accept responsibility for mistakes or omissions although every care is taken to ensure that the information is correct. This certificate is the **copyright** property of the Publisher and ABC.

This certificate expires on 31 March 2013 unless ABC has issued a new certificate before that date.

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GLOSSARY

THE DISTRIBUTION PERIOD. This is the time period covered by the ABC certificate.

EXPIRY DATE. Date at which the certificate is no longer valid-all Business Publications must issue an ABC certificate at least annually and on a continuous basis when they are in ABC membership.

TOTAL AVERAGE CIRCULATION PER ISSUE. This is commonly known as the headline ABC figure and is the average of the circulation of all the issues distributed over the distribution period covered by the certificate.

AUDIT ISSUE. A detailed analysis of the circulation is conducted on one issue specified by ABC this is called the audit issue.

CATEGORIES OF CIRCULATION. Publishers can show the detail of their circulation in various categories as specified below and governed by ABC rules.

NEWSTRADE & SINGLE COPY SALES. Copies purchased from recognised retail outlets or individually direct from the publisher. Most newstrade sales are made on a 'sale or return' basis and only the sale of copies can be claimed. The numbers that are sold on discounted terms are also shown.

PAID AND CONTROLLED. Paid subscription copies sent individually addressed to an individual name or job title. The individual or job title meets the publishers 'Terms of Control' for the title. There is a further breakdown based on the subscription price paid.

SINGLE COPY SUBSCRIPTIONS. Paid copies, distributed individually addressed to a company or individual. There is a further breakdown based on the subscription rate paid.

MULTIPLE COPY SUBSCRIPTIONS. Sale of 2 or more copies that have been purchased but for whom detail on the final recipients is not available. These copies must be distributed to the same group of individuals for the life of the subscription. Most commonly they are copies that have been purchased from the publisher on behalf of a group of final recipients. This category may also include copies where the final recipient cannot be identified, but the subscription has been purchased by a third party at less than 10% of the full rate.

CORPORATE / GIFT SUBSCRIPTION SALES. A corporate subscription is purchased by a business/organisation on behalf of their employees. A gift subscription is purchased by one individual on behalf on another individual (maximum order being 12 separate subscriptions for named individuals from one purchaser who is not the recipient, their employer, a customer or member).

SOCIETY / ASSOCIATION / ORGANISATION CIRCULATION. Circulation to members of a particular society/association for which the publication is the official journal is shown in this category with the following detail:

- ~ Paid Optional members who have chosen to pay an additional sum to receive the magazine.
- ~ Unpaid Requested in writing, by telephone or via web to a current member.
- ~ Non Optional to current members of the society and association.

CONTROLLED FREE CIRCULATION. Copies sent free to individuals who can be proven to meet the 'Terms of Control' set by the publisher.

TERMS OF CONTROL. This is the criteria, set by the publisher, used to decide if an individual qualifies for a free copy.

Controlled free circulation is broken down into three further categories:

- ~ Individually Requested Copies copies requested by the individual themselves
- ~ Company Requested Copies copies requested for an individual by someone else from within their company
- ~ Non-Requested Copies by Name/Job Title copies that have not been requested. The publisher is able to provide independent proof that the individuals 'fit' the target group specified.

AGE OF REQUESTS. If the Controlled Circulation is requested then the age of those requests is shown- broken down by 1, 2 and 3 years. All controlled circulation must be re-verified within three years.

NON-CONTROLLED FREE CIRCULATION. This category is for free copies that are sent either to a person by name, or a company or a job title (not by name). Whilst it is known to whom the copies are being sent, no other information about the addressee is audited.

DUPLICATION LEVEL. This is the duplication that exists on the mailing list for the audit issue and is shown as a percentage. Duplicates are not removed from the circulation figures but represented by this percentage.

OTHER BULK SALES. These copies are supplied in bulk for free. This is either on an every issue or irregular basis (eg. airlines, hotels, businesses, exhibitions/conferences). The figure will not count towards the Average Net Circulation.

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